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## **NZRadVet Telemedicine System - Submission Instructions**

Once your clinic has been registered there are two ways to submit your cases – **Direct DICOM send (A)** from your digital system, or by **Manual Upload (B)**.

Both will require you to log into the website below to provide patient details, history, etc.

### **A. Step by step instructions to submit a consult using DICOM Send**

1. Send DICOM images to **NZRADVET\_TVMS** (the system receives the images and creates a consult automatically). DICOM Settings for set up are below:

**IP Address:** 216.92.139.79

**AE\_Title:** NZRADVET\_TVMS

**Port:** 5659

2. Visit <http://nzradvet.tvms.timelessveterinary.com/> and find the consult (link also sent via email).
3. You will be guided through the completion of the following:
  - a. **Patient** Details
  - b. **Service(s)** Requested
  - c. **Pertinent Clinical History**
4. After clicking **Next** you will be brought back to the consult report page where you can attach other documents, images, and videos pertaining to this consult.
5. Once ready, click **Consult Actions** (found at the top of the Consult Page) and **Submit Consult for Processing**. You will be notified via email/fax when the consult has been completed.

### **B. Step by step instructions to submit a telemedicine consult via Manual Upload**

(You can use this method prior to Direct DICOM send being set-up on your equipment)

1. Visit <http://nzradvet.tvms.timelessveterinary.com/> to log in with your username and password. Click **Consults** at the top of the page and select **+ New Consult**.
2. You will be taken to the **New Consult** page. If this patient has previously been entered, select them from the drop down list. If this is a new patient, click **Add Patient** and complete the required information.
3. After entering the patient history and clicking **Next**, you will be brought back to the consult report page where you can attach images, videos and documents pertaining to this patient.
4. When you are finished, click the green **Submit Consult For Processing** button at the top of the page. You will be notified via email once the consult is completed